Risk Assessment	Live 9 Events Ltd
Activity	Snow Globe (Solid Base)

Assessor	Molly Huthwaite	**Location of Assessment**	NG12 3UL

Risk Rating Matrix (RR)	**Likelihood (L)**		
Severity (S)	**Certain or near certain to occur (High)**	**Reasonably likely to occur (Medium)**	**Unlikely to occur (Low)**
Fatality; major injury or illness causing long term disability (High)	**HIGH (H)**	**HIGH (H)**	**MEDIUM (M)**
Injury or illness causing short term disability (Medium)	**HIGH (H)**	**MEDIUM (M)**	**LOW (L)**
Other Injury or illness (Low)	**MEDIUM (M)**	**LOW (L)**	**LOW (L)**

Hazards	**Who is at risk?**	**Controls in place**	**L**	**S**	**RR**
Loading, handling and transportation of equipment (Injuries caused by: heavy lifting, unacceptable access)	• Customers • Public • Employees/Staff	• All equipment must be handled correctly in line with manual handling. Only our staff should move the equipment. Manual handling should be reduced to a minimum by using the trolleys. • Ramps & lifts to be used where required and available. • All loads must be properly secured. • Where required, multiple persons must handle equipment. Individuals should not undertake anything that puts themselves or anyone else at risk. • Manual handling training is supplied to all staff annually. Under no circumstances shall anyone but our staff transport equipment.	L	L	Low
Installation of equipment on site (Injury caused by: debris, tripping over equipment, related injury)	• Customers • Public • Employees/Staff	• The operator must have clear access to the setup area. The setup area must be level and free from any rubbish, debris and sharp objects, etc. The equipment must be inspected before, during and after installation to ensure it is free from damage. • Once installed, the item should not be moved by any unauthorised persons. The equipment should be set up away from any entrances or exits, ensuring it does not block any fire exits. • Always follow the manufacturer's instructions for setup and break down. Safety deflation bar fitted where applicable to ensure controlled deflation in the event of power loss.	L	L	Low

		• Any spare equipment must be tidied away and put in a safe place.			
Electricity & cabling (Injuries caused by: trips, power cut-outs)	• Customers • Public • Employees/Staff	• The equipment requires access to a 13-amp plug socket or a 16-amp plug. The power socket ideally should be no further than 30- 40m away from equipment. • All electrical components are inspected and PAT every 6 months. • All cabling is to be routed away from walkways and any cables crossing footpaths or vehicle access routes are to be covered with cable ramps where possible • If the power socket is more than 40m away then a generator is advised due to risks caused by trailing cables, however, the power can safely be up to 40m away should the cable be routed out of the way of footpaths and vehicle access.	L	L	Low
Operation of equipment on site (Injuries caused by: overcrowding of the area, lack of supervision, not following operating rules)	• Customers • Public • Employees/Staff	• This activity is operated and supervised by trained staff at all times. • Under no circumstances is the equipment to be used without our staff present. • Participants are briefed before entry and assisted in and out of the globe by the operator. • Maximum user limits must be followed at all times. • Spectators must remain clear of the activity area.	L	L	Low
Injury through incorrect set up (Injury caused by: positioning)	• Customers • Public • Employees/Staff	• Equipment to be set up by trained staff only. • Once all items are set up a walk-around of the item is conducted by the operator.	L	L	Low
Weather	• Customers • Public • Employees/Staff	• Equipment to be set up by trained person only and in line with manufacturer guidance. • Equipment should not be used outdoors in extreme weather conditions or if weather warnings are in place. • Equipment is suitable for indoor use and can be set up inside a suitable location providing adequate space.	L	M	Medium
Overcrowding	• Customers • Public	• Do not allow more users than recommend by the manufacturer. • Max users for the 2.8m Midi Globe is 6.	L	L	Low
Generator and risk of fire (Injuries caused by: fire, heat)	• Customers • Public • Employees/Staff	• All Generators are filled with fuel before delivery. • All Generators must remain a minimum of 5m away from equipment, petrol generators should be in an off-fenced area. Under no circumstances should anyone other than our team enter the fenced-off area where the generator is. • No smoking or BBQs should be within 5m of the equipment.	L	M	Medium

		• All hires where petrol generators will be used will be set up with an earth rod and a fire extinguisher provided. • The diesel generator has a lockable door which the display is located behind, this helps to prevent tampering, the emergency stop button is located in an accessible area in the event of an emergency. • The diesel generator is trailer mounted and should be locked up using the hitch lock and wheel lock to prevent it being moved or stolen. • All spare fuel is stored in suitable marked containers and a safe location. All items must be switched off during refuelling.			
Injury through equipment defect (Injuries caused by: equipment integrity)	• Customers • Public • Employees/Staff	• All electrical equipment is inspected and PAT every 6 months. • All equipment has a visual inspection on set up and pack down, any dangerous defects are reported to the operator and equipment is taken out of action until required remedial works have been carried out.	L	M	Low
Artificial Snow (Injury caused from throwing or handling artificial snow)	• Customers • Public •	• Care should be taken when inside the globe to avoid the artificial snow contacting the eyes. • Anyone with snow in their eyes should leave the globe with assistance of the operator and clear their eyes before re-entering.	L	L	Low
Panic Attack due to Claustrophobia	• Customers • Public	• Participants should not enter the snow globe if they are known to suffer with claustrophobia. • User should be instructed to cease use if they start to feel unwell. • Only our staff or supervised members of the public should enter the globe at any time.	M	L	Low

Date of Assessment	05/06/2025	**Status**	**Completed By:**
Next Review Due	01/06/2026	Complete	*M.Huthwaite*
Next Review Due	01/06/2027		